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NASSAU COUNTY**Title : ASSISTANT COORDINATOR FOR
PHYSICAL THERAPY****SCHOOL DISTRICTS****Code: 220145 MHF****CLASS SPECIFICATION****Page : 1 of 2****GENERAL STATEMENT OF DUTIES**

Assists in the administration, supervision, and coordination of the BOCES Physical Therapy Services Program; performs related duties as required.

COMPLEXITY OF DUTIES

Under general supervision, the duties require independent judgment in achieving the goals and objectives of the program, as outlined by the educational director.

TYPICAL DUTIES

1. Consults with building principals and others regarding program development for school programs and local district needs.
2. Evaluates the performance of Physical Therapists and Physical Therapy Assistants.
3. Assists the Coordinator in implementing appropriate staff development programs for Physical Therapists and Physical Therapy Assistants.
4. Assists in, and coordinates, the interpretation of the physical therapy services to local school district committees on Special Education.
5. Assists subordinates in determining the appropriate therapeutic procedures to be used in difficult cases.
6. Provides budget information and equipment and supply purchase requests to the Coordinator.
7. Prepares and supervises the preparation of comprehensive reports.

FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES

1. Extensive knowledge of the modern principles, techniques, material, and equipment used in physical therapy.
2. Extensive knowledge of possible hazards to patients during treatment and necessary remedial measures.
3. Thorough knowledge of anatomy and physiology.
4. Knowledge of the principles and practices of administration and supervision.
5. Ability to assist in planning, organizing, directing, scheduling, and evaluating the work of subordinates.
6. Ability to plan specific treatment programs in accordance with indicated needs of patient, and physician's recommendations.
7. Ability to establish and maintain effective working relationships with associates, officials, subordinates, and patients and their families.
8. Ability to express oneself effectively, both orally and in writing.
9. Ability to assist in planning in-service programs and to demonstrate and teach techniques of physical therapy.

MINIMUM QUALIFICATIONS

Training and Experience

Continuing possession of a current, valid license as a Physical Therapist issued by the New York State Department of Education

and

Three years of satisfactory experience as a Physical Therapist, two years of which involved working with a pediatric caseload and one year in a supervisory capacity over subordinate Physical Therapists and/or Physical Therapy Assistants.

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