

[Go Back](#)

NASSAU COUNTY**Title : COMMUNICATIONS
TECHNICIAN AIDE****SCHOOL DISTRICTS****Code : 030050 BMK****CLASS SPECIFICATION****Page : 1 of 1****Competitive****GENERAL STATEMENT OF DUTIES**

Assists in installing, monitoring, testing, and maintaining data telecommunication equipment, lines, and devices, and aids technicians in the installation and maintenance of local (LAN) and wide (WAN) area networks; performs related duties as required.

COMPLEXITY OF DUTIES

Under general supervision, the duties are technical and require skill in assisting communications technicians in the installation and maintenance of telecommunication equipment.

TYPICAL DUTIES

- * 1. Assists in performing technical computer diagnostic services on data telecommunication lines and equipment.
- * 2. Assists in connecting by telecommunication cabling, personal computers, printers, file servers, and other peripheral equipment.
- * 3. Assists in replacing memory boards, floppy discs, and hard drives in personal computers used in LAN's and WAN's at various sites.
- * 4. Assists in implementing new telecommunication links.
- 5. Maintains inventory of computer hardware and software.
- * 6. Conducts routine service calls and inspects equipment.

ESSENTIAL FUNCTIONS*FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES**

1. Knowledge of the current methods, practices, and procedures for installing, monitoring, and maintaining data communication equipment, lines, and devices.
2. Knowledge of the equipment and devices used to monitor and detect data communication interrupts and breaks.
3. Knowledge of the operation, adjustments, and care of computer consoles and peripheral equipment.
4. Ability to monitor, detect, and locate data communication breaks, interrupts, and related network defects.
5. Ability to establish and maintain effective working relationships with associate personnel and vendors.

MINIMUM QUALIFICATIONS**Training and Experience**

Graduation from high school, including or supplemented by course work in electronics, data processing, or data communications
and

Two years of satisfactory experience in maintaining data telecommunications equipment and/or testing for problems with telecommunications equipment.

[Go Back](#)