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NASSAU COUNTY

Title : PARKING FIELD ATTENDANT-CLEANER

SCHOOL DISTRICTS

Code: 880012 9AM

CLASS SPECIFICATION

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GENERAL STATEMENT OF DUTIES

Patrols parking fields and adjacent areas, maintains an organized flow of traffic and insures adequate parking for school buses. Performs routine cleaning duties; performs related duties as required.

COMPLEXITY OF DUTIES

Under general supervision, the duties involve the exercise of limited judgment in directing pedestrian and vehicular traffic and the performance of manual tasks.

TYPICAL DUTIES

1. Directs flow of traffic in school parking area and entrance and exit roads.
2. Checks to insure school bus parking, boarding, discharge areas, and entrance and exit areas are kept clear.
3. May unlock and secure gates as required.
4. Cleans, maintains, and polices parking areas, driveways, and sidewalks.
5. Performs a variety of grounds maintenance tasks, including snow removal in immediate vicinity of buildings.
6. Assists in the routine cleaning of building.
7. Sets up and removes furniture for special affairs.
8. Secures windows and doors after cleaning assigned areas.

FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES

1. Ability to think and act quickly.
2. Ability to deal with the public.
3. Ability to understand and follow simple oral and written directions.
4. Ability to perform routine cleaning tasks.
5. Ability to perform routine grounds maintenance.

MINIMUM QUALIFICATIONS

Training and Experience

No formal education or experience required.

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