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NASSAU COUNTY SCHOOL DISTRICTS CLASS SPECIFICATION

Title : RECREATION AIDE Code: 330007 OKH Page : 1 of 1 Non-Competitive

GENERAL STATEMENT OF DUTIES

Performs routine work in connection with the conduct of some recreation activity or the care of some physical facility; performs related duties as required.

COMPLEXITY OF DUTIES

The position involves routine duties performed according to well-defined procedures and under specific instructions.

TYPICAL DUTIES

- 1. Fills out membership cards.
- 2. Sets up apparatus and maintains facilities.
- 3. Maintains discipline and enforces regulations.
- 4. Assigns facilities, issues and collects equipment and supplies.
- 5. Keeps records and makes reports.

FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES

- 1. Ability to deal with both adults and children.
- 2. Ability to express ideas to groups.
- 3. Ability to maintain records and prepare reports.
- 4. Ability to perform routine tasks under close supervision.

MINIMUM QUALIFICATIONS

Training and Experience

Completion of at least two years of high school.

and

No prior experience requirement.

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