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**NASSAU COUNTY**  
**SCHOOL DISTRICTS**  
**CLASS SPECIFICATION**

**Title : SCHOOL MONITOR**  
**Code: 470320 WQA**  
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**Non-Competitive**

**GENERAL STATEMENT OF DUTIES**

Supervises children and maintains order in the lunchroom, playground, or all-purpose room; performs related duties as required.

**COMPLEXITY OF DUTIES**

Under general supervision of a teacher or principal, this is responsible work calling for the exercise of good judgment and special ability to get along well with children.

**TYPICAL DUTIES**

1. Supervises children on a serving line in a lunchroom, helps them find seats, and maintains order; may clean up spilled milk and take cash.
2. Supervises children in playground area, seeing that equipment is used properly and no accidents occur.
3. Supervises children in the all-purpose room, maintaining order and reporting cases of misbehavior to the proper authority.
4. May assist children in lower grades with wearing apparel.
5. May assist lower grade teachers in taking attendance and in any way not calling for direct teaching supervision.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES**

1. Good general intelligence.
2. Ability to be firm yet courteous with the public.
3. Ability to get along well with children.
4. Some knowledge of first aid methods.
5. Good powers of observation.
6. Good physical condition.

**MINIMUM QUALIFICATIONS**

**Training and Experience**

Ability to read and write; maturity; experience with children desirable.

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