

[Go Back](#)**NASSAU COUNTY****Title : SUPERVISING AUDIO-VISUAL  
TECHNICIAN****SCHOOL DISTRICTS  
CLASS SPECIFICATION****Code: 210050 LMK  
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Competitive****GENERAL STATEMENT OF DUTIES**

Supervises the development of audio-visual aids for instructional purposes and the maintenance and operation of associated equipment; performs related duties as required.

**COMPLEXITY OF DUTIES**

Under general supervision, this position requires creativity, technical knowledge, and the use of considerable independent judgment.

**TYPICAL DUTIES**

1. Confers with and advises teachers regarding types of visual or audio aids to be used.
2. Designs and develops aids such as maps, charts, graphs, etc.
3. Develops film strips.
4. Records student activities.
5. Supervises maintenance and repair of equipment.
6. Records and transmits television programs.
7. Keeps maintenance records of all repair work performed.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES**

1. Extensive knowledge of repair and maintenance of audio-visual equipment.
2. Knowledge of the operation of audio-visual equipment.
3. Ability to supervise subordinates.
4. Ability to keep records.

**MINIMUM QUALIFICATIONS****Training and Experience**

1. Graduation from high school  
and
2. Completion of two years of technical school involving the operation, maintenance and repair of projection, sound and video equipment  
and
3. Four years of experience in work involving the development and use of audio-visual material.

**NOTE:** Experience, as outlined above, in excess of the four-year requirement may be substituted for education on a year-for-year basis up to a maximum of four years.

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