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**NASSAU COUNTY****Title : TELECOMMUNICATIONS  
EQUIPMENT TESTER****SCHOOL DISTRICTS****Code: 030062 BNC****CLASS SPECIFICATION****Page : 1 of 2****Competitive****GENERAL STATEMENT OF DUTIES**

Performs technical work in testing for problems with telecommunication lines and equipment; performs related duties as required.

**COMPLEXITY OF DUTIES**

Under general supervision, an employee in this class provides diagnostic service, evaluation and coordination of communication lines, multiplexors, modems, computer terminals and printers.

**TYPICAL DUTIES**

1. Conducts tests to identify the cause of interruption in electronic data processing service due to problems with communication lines or equipment.
2. Corrects problem or notifies telephone company or appropriate equipment vendor.
3. Implements new telecommunication links at the BOCES center and in local school districts.
4. Prepares and reviews trouble logs and preventive maintenance logs for equipment users.
5. Maintains communications test equipment and inventory of spare parts.
6. Interfaces with district personnel responsible for the operation of remote communications equipment, common carriers, and communications equipment vendors.
7. Reviews problem areas with superior.
8. Visits users routinely to inspect equipment for proper functioning and to maintain their satisfaction with BOCES' electronic data processing service.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES**

1. Knowledge of procedures and tools used in testing for and diagnosing problems with telecommunication lines and equipment.
2. Knowledge of telecommunications equipment and its applications.
3. Ability to install data communications equipment.
4. Ability to interpret technical manuals.
5. Ability to keep simple records.
6. Ability to maintain good working relationships with computer center staff, customers, and equipment vendors.

**MINIMUM QUALIFICATIONS****Training and Experience**

Graduation from high school including or supplemented by course work in electronics, data processing, or data communications  
and

Two years of experience in maintaining electronic, telephone, or data communications equipment.

**Necessary Special Requirement**

Possession of an appropriate class, valid driver license, issued by the State of New York.

**NOTE:** Experience, as outlined above, in excess of the two-year requirement, may be substituted for high school and course work on a year-for-year basis up to a maximum of two years.

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